



State of Arizona  
Department of Education

**SCHOOL FINANCE MEMORANDUM 13-006**

**TO:** Special Education Residential Voucher Program Administrators

**FROM:** Lyle Friesen, Director of School Finance

**DATE:** August 13, 2012

**SUBJECT:** Fiscal Year 2013 Special Education Residential Voucher Program

As per ARS § 15-1184 attached is a copy of the voucher rates for the 2012-2013 school year.

Voucher payments are made on a monthly basis. Claims must be submitted by the end of business, **the 10<sup>th</sup> of the month**, after the month in which the service was provided (i.e. the August claim is due on September 10<sup>th</sup>). The payment process begins on September 11<sup>th</sup>. Any claims received after the 10<sup>th</sup> of the month will be processed the following month. If the 10<sup>th</sup> falls on a Saturday or Sunday, the claims are due that Monday.

You must submit and activate your fiscal year 2013 calendar electronically before we are able to process any payments. Your calendar must be submitted on-line using your common logon user name and password at <https://www.ade.az.gov/commonlogon/Login.asp?Mode=Logon>. After clicking on LEA Calendars, you will find a manual that will walk you through submitting your calendar. Please note, no payment will be issued without a current, active calendar submitted.

If you have any questions regarding claim submission/procedures please contact:  
[Barbara.Axe@azed.gov](mailto:Barbara.Axe@azed.gov) or 602-542-8248.



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## Special Education Residential Voucher Daily Rates for FY 2013

Pursuant to Arizona Revised Statute 15-1184, below is the statutory formula funding daily rates for school year July 2012 through June 2013. Rate calculations are based on Arizona's mandated 180 school session days. Facilities operating outside of Arizona will be funded at the rates below for the legislative mandated school session days of the state in which they are operating. Funding will not be provided for any days that exceed the state's mandated session days. Every facility is required to submit a calendar that defines all session days, observed holidays, spring and winter breaks and any other exception days. Calendars are limited to state legislative mandated session days. Year round schools will only be funded for the state legislative mandated session days for the state in which the facility operates. Extended School Year funding is included in the regular session daily rate; additional funding is not available to facilities to provide ESY services.

<i>Category</i>	<b>K-8*</b>	<b>HS (9-12)*</b>
Autistic	\$128.5827	\$130.5796
Emotional Disability	\$37.9761	\$37.9761
Emotionally Disabled (Private)	\$110.2290	\$112.2259
Hearing Impairment	\$109.3031	\$111.3001
Mild Mental Retardation	\$37.9761	\$37.9761
Moderate Mental Retardation	\$102.9492	\$104.9462
Multiple Disabilities	\$128.5827	\$130.5796
Multiple Disabilities – Severe Sensory Impairment	\$166.9602	\$168.9572
Developmental Delay	\$37.9761	\$37.9761
Orthopedic Impairment	\$145.6474	\$147.6444
Other Health Impairment	\$37.9761	\$37.9761
Severe Mental Retardation	\$128.5827	\$130.5796
Specific Learning Disabled	\$37.9761	\$37.9761
Speech Language Impairment	\$37.9761	\$37.9761
Visual Impairment	\$109.9385	\$111.9355

\*A student's daily rate is established based on the age of the student on September 1<sup>st</sup>. A student, who turns 14 years of age on or before September 1<sup>st</sup>, will be funded for the entire school year at the daily rate in the 9 – 12 columns. A student, who turns 14 years of age anytime after September 1<sup>st</sup>, will be funded for the entire school year at the daily rate in the K-8 column. Fundable Daily Rate is determined by the student's primary disability approved by ADE/ESS.



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Funding will not begin until after students are approved by Arizona Department of Education, Exceptional Student Services (ESS) and a correctly completed claim form is received by School Finance. Only submit claims on students for which a signed voucher approval with a current year number has been received from ESS.

Funding starts on the latter of date of ESS approval or date student actually enrolls and begins to receive educational services. Funding ends on the earliest of: expiration date of ESS approval, date student discharges from facility or date student withdraws and stops receiving educational services. For example - student approval is dated 09/4/12, student enrolls and begins receiving educational services 09/10/12 - 1st day of funding is 09/10/12; student withdraws and stops receiving educational services 11/8/12, student discharges 11/9/12 - last day of funding is 11/8/12.